



Maldives National Skills Development Authority



National Competency Standard for Wood Working Skills

Standard Code: CON-14L4-V1-24

Qualification Name: National Certificate IV in Wood Working Skills

FOREWORD

The pivotal role of the Maldives National Skills Development Authority (MNSDA) in meticulously implementing and expanding Technical and Vocational Education & Training (TVET) exemplifies the steadfast commitment of the Maldives to build a skilled and resilient workforce. This commitment is evident from the strategic formulation of National Standards and the establishment of a comprehensive framework for training and certification.

Under the Higher Education and Training Act 7/2021, the MNSDA assumes an instrumental role, reflecting the government's unwavering dedication to streamlining TVET policies and procedures. This includes the establishment of a robust system for accrediting and registering both Institution Based Training (IBT) and Employer Based Training (EBT) providers. The MNSDA's active involvement in conducting the National Apprenticeship Program (NAP), National Trade Testing and Certification (NTTC), and the issuance of National Certificates reflects a comprehensive approach to ensure elevated quality standards and competency within the workforce.

The National Competency Standards (NCS) revised through the Maldives Enhancing Employability and Resilience of Youth (MEERY) project accentuates the commitment to updating and sustaining contemporary skill sets aligned precisely with industry demands. Deliberate efforts to revise existing NCS, coupled with the development of curriculum, teaching materials, resource books, and logbooks, attest to our dedication to ensuring the ongoing relevance and currency of the TVET system in the Maldives.

The active engagement of Technical Panels and Employment Sector Councils in the NCS development and approval process, coupled with alignment to the Maldives National Qualification Framework (MNQF) and accreditation by the Maldives Qualifications Authority (MQA), certifies that the TVET system not only remains highly responsive but also ensures the quality standards demanded by industries. This approach enables the system to effectively meet the diverse needs of industries and adapt to the evolving economic landscape.

The collaborative development of the National Certificate IV in Wood Working Skills by the MNSDA, MEERY, and the Maldives Institute of Technology exemplifies the practical implementation of TVET initiatives. This training package represents a critical stride towards addressing the requisite skills while fostering opportunities to integrate sustainable economic development within the TVET framework.



Dr. Zahra Mohamed

Chief Executive Officer

Maldives National Skills Development Authority

EMPLOYMENT SECTOR COUNCILS

#	Name	Designation	Organisation
01	Ahmed Thalhath	Director General	Ministry of Construction and Infrastructure
02	Zeeniya Ahmed Hameed	Permanent Secretary	Minister of Housing, Land and Urban Development
03	Adnan Haleem	Secretary General	Maldives National Association of Construction Industry
04	Mohamed Rasheed	Director	Housing Development Corporation
05	Mohamed Waheed	Lecturer	Maldives Polytechnic
06	Hussain Shiyam	Civil Engineer	Civil Engineers Association
07	Ibrahim Shareef Hassan	Training Expert	Ibrahim Shareef Hassan
08	Mohamed Yoosuf	Professional Member	Architects Association of Maldives
09	Shakeeba Ali	Director General	Maldives National Skills Development Authority

National Occupational Standard has been endorsed by:



Adnan Haleem

Chair person

Construction Sector Council

Maldives National Skills Development Authority

Umar Zahir Office Building, 5th Floor,

OrchidMaa Hingun, Hulhumale', Republic of Maldives.

Date of Endorsement: 21.08.2024

TECHNICAL SUPPORT

#	Name	Designation	Organisation
01			
02			

TECHNICAL PANEL MEMBERS			
#	Name	Designation	Organisation
01	Mohamed Aiman Latheef	Lecturer	Maldives Institute of Technology
02	Abdul Noor Hassan	Assistant Director	Housing Development Corporation
03	Hoodhu Abdul Rahman	Senior Carpenter	Maldives Airports Company

VERSION	DEVELOPER	DATE	STANDARD CODE
V1	Maldives Institute of Technology	14/07/2024	CON-14L4-V1-24

Standard Development Process

The development of the “National Certificate IV in Wood Working Skills” Standard involved a comprehensive study of Construction occupations in Maldivian workplaces, with a focus on Wood Working Skills enterprises. Job descriptions and international occupational trends were analysed to draft an initial Occupational Standard. This draft will undergo further refinement through a Technical Panel (TP) from Maldivian workplaces, ensuring incorporation of competencies and edits. The TP will provide technical input, suggesting changes to the standard, until a final draft is agreed upon. The approved Final Draft will then be submitted to the Construction Employment Sector Council for endorsement and validation. A brief report detailing the compilation process will accompany the Standard for the Council's review, and any recommended changes will be addressed before final endorsement.

With the endorsement from the Construction Employment Sector Council, the finalised National Occupational Standard for Wood Working Skills will be submitted to the Maldives Qualification Authority (MQA) for final approval. Upon receiving MQA approval, the standard will be officially published on the Maldives National Skills Development Authority (MNSDA) website. This publication will enable training providers in the Maldives to utilise the standard for delivering the Wood Working Skills program, ensuring its widespread implementation across the country

Description of “Wood Working Skills”

The "Wood Working Skills" standard serves as a foundational guideline designed to enhance essential skills across diverse industries. This program is dedicated to equipping individuals with fundamental competencies crucial for proficient Wood Working Skills processes. Participants will gain practical insights into core techniques and practices.

The certification acts as an entry point for professionals venturing into the application of wood working skills principles.

Proposed Qualification Titles

Following are the recommended titles by the selected internal expert team of MIT for the National Certificate IV in Wood Working Skills.

1. Nil

Job opportunities upon completion of “National Certificate IV in Wood Working Skills”

Upon successful completion of the National Certificate IV in Wood Working Skills, students can work in a related field in this industry.

KEY FOR CODING

Coding Competency Standards and Related Materials

DESCRIPTION	REPRESENTED BY
Industry Sector as per ESC (Three letters)	Construction Sector (CON) Fisheries and Agriculture (FNA) Information, Communication and Technology (ICT) Transport Sector (TRN) Tourism Sector(TOU) Social Sector (SOC) Foundation (FOU)
Standard Number - Occupation with in an industry sector	Two digits 01-99
Common Competency	CM
Core Competency	CC
Unit Number - Occupation within a Standard	Three digits 01-99
MNQF level of qualification	L1, L2, L3, L4 etc.
Version Number	V1, V2 etc.
Separator	-
Year of Last Review of standard, qualification	Two digits responding to the year of last review, example 23 for the year 2023
Qualification Code	Refers to Standard code in cover page

1. Endorsement Application for Qualification 01		
2. NATIONAL CERTIFICATE IV IN WOOD WORKING SKILLS		
3. Qualification code: CON-14L4-V1-24		Total Number of Credits: 120
4. Purpose of the qualification This qualification aims to provide learners with advanced practical skills and comprehensive knowledge essential for proficient woodworking and supervisory roles in the industry.		
5. Regulations for the qualification		National Certificate IV in the occupation of Wood Working Skills will be awarded to those who are competent in units 1+2+3+4+5+6+7+8+9+10+11+12+13+14+15+16
6. Schedule of Units		
Unit No.	Unit Title	Code
Common Competencies		
01	Participate in sustainable work practices	CON-09-CM01-V1-24
02	Enhance customer service experience	CON-09-CM02-V1-24
03	Lead and manage people	CON-04-CM03-V2-24
04	Respond to emergency situations	CON-05-CM01-V2-24
Core Competencies		
05	Understand woodworking fundamentals	CON-14-CC01-V1-24
06	Implement woodworking safety procedures	CON-14-CC02-V1-24
07	Apply engineering measurements for carpentry	CON-14-CC03-V1-24
08	Handle and maintenance of workplace tools and equipment	CON-14-CC04-V1-24
09	Interpret technical drawings for woodworking	CON-14-CC05-V1-24
10	Develop basic CAD drafting	CON-14-CC06-V1-24
11	Apply woodworking techniques	CON-14-CC07-V1-24
12	Construct woodworking projects for construction	CON-14-CC08-V1-24
13	Apply wood finishing techniques	CON-14-CC09-V1-24
14	Restore and repair woodwork	CON-14-CC10-V1-24
15	Apply design principles in woodworking	CON-14-CC11-V1-24
16	Plan and assist to manage woodworking projects	CON-14-CC12-V1-24
7. Accreditation requirements		The training provider should have a workshop or similar training facility to provide the trainees the hands-on experience related to this qualification and

	make arrangements for providing industrial experience.
8. Recommended sequencing of units	As appearing under the section 06

Unit Details

Unit No.	Unit Title	Code	Level	No. of credits	Credit hours	Contact hours
01	Participate in sustainable work practices	CON-09-CM01-V1-24	IV	04	40	20
02	Enhance customer service experience	CON-09-CM02-V1-24	IV	10	100	50
03	Lead and manage people	CON-04-CM03-V2-24	IV	10	100	50
04	Respond to emergency situations	CON-05-CM01-V2-24	III	05	50	25
05	Understand woodworking fundamentals	CON-14-CC01-V1-24	IV	05	50	25
06	Implement woodworking safety procedures	CON-14-CC02-V1-24	IV	08	80	40
07	Apply engineering measurements for carpentry	CON-14-CC03-V1-24	III	04	40	20
08	Handle and maintenance of workplace tools and equipment	CON-14-CC04-V1-24	III	06	60	30
09	Interpret technical drawings for woodworking	CON-14-CC05-V1-24	IV	08	80	40
10	Develop basic CAD drafting	CON-14-CC06-V1-24	IV	04	40	20
11	Apply woodworking techniques	CON-14-CC07-V1-24	IV	10	100	50
12	Construct woodworking projects for construction	CON-14-CC08-V1-24	IV	10	100	50
13	Apply wood finishing techniques	CON-14-CC09-V1-24	IV	08	80	40
14	Restore and repair woodwork	CON-14-CC10-V1-24	IV	08	80	40
15	Apply design principles in woodworking	CON-14-CC11-V1-24	IV	07	70	35
16	Plan and assist to manage woodworking projects	CON-14-CC12-V1-24	IV	13	130	65
Total				120	1200	600

Packaging of National Qualifications:

National certificate IV in Wood Working Skills will be awarded to those who are competent in units 1+2+3+4+5+6+7+8+9+10+11+12+13+14+15+16

Qualification Code: CON-14L4-V1-24

COMPETENCY BASED ASSESSMENT

The final assessment of the National Competency-Based Programmes conducted by the Maldives National Skills Development Authority (MNSDA) is a competency-based assessment.

The Competency-Based Assessment ensures that the students' performance meets the requirements specified in the National Competency Standards (NCS). This assessment approach is designed to verify that graduates are job-ready and meet established occupational competency requirements within their respective fields.

Eligibility for Final Assessment

To be eligible for the final Competency-Based Assessment, students must fulfil the following conditions:

- achieve a **minimum of 80%** attendance
- deemed competent in each of the units of the programme in the pre-assessment

Competency-Based Assessment Process

Upon submission of the Pre-assessment report by the training provider, MNSDA will check for all the necessary supporting documents and conduct Competency-Based Assessment through a National Assessor registered with MNSDA. It is important to note that any trainer involved in the training process is **not permitted** to conduct the assessment to maintain impartiality and integrity of the process.

The final Competency-Based Assessment conducted by MNSDA includes both:

- **Theory:** Evaluating students' knowledge and understanding of key theoretical aspects of the competency.
- **Practical:** Assessing hands-on skills and application of knowledge in real-world or simulated environments.

Once the assessment is completed, the National Assessor will send the Competency-Based Assessment Report to MNSDA.

Competency Status Requirement

For certification to be granted, the student must be officially declared "**Competent**" in each of the units of the programme by the National Assessor.

Conclusion

Competency-Based Assessment is a critical component in ensuring the quality and credibility of technical and vocational skills-based training. By adhering to the outlined procedure, MNSDA upholds the standards required to certify students who are fully prepared to meet industry demands.